**Examples of Attestation Letters 1. Job Applications**

To Whom It May Concern,

This letter is to attest that Jane Doe worked at XYZ Company from January 1, 2020, to March 31, 2023, as a Marketing Manager.

Sincerely,

John Smith

HR Manager, XYZ Company

**Examples of Attestation Letters 2. Renting a House or Apartment**

To Whom It May Concern,

I hereby attest that John Doe lives at 123 Main Street, Apt 4B, Springfield, IL, 62704, and has lived there since March 1, 2018.

Sincerely,

Mary Johnson

Landlord

**Examples of Attestation Letters 3. School Enrollments**

To Whom It May Concern,

This letter is to attest that Sarah Brown attended Springfield High School from September 1, 2019, to June 15, 2023.

Sincerely,

Dr. Emily Green

Principal, Springfield High School

**Examples of Attestation Letters 4. Getting a Loan**

To Whom It May Concern,

I hereby attest that James Miller earns an annual salary of $50,000 as a Software Engineer at Tech Solutions Inc.

Sincerely,

Robert Clark

Finance Manager, Tech Solutions Inc.

**Examples of Attestation Letters 5. Volunteering**

To Whom It May Concern,

This letter attests that Emily Davis volunteered at the Community Food Bank for 200 hours over the past year.

Sincerely,

Linda Taylor

Volunteer Coordinator, Community Food Bank

**Examples of Attestation Letters 6. Proving Your Address**

To Whom It May Concern,

I hereby attest that Robert Brown currently lives at 456 Elm Street, Suite 12, Metropolis, NY, 10101.

Sincerely,

Patricia Harris

**Examples of Attestation Letters 7. Confirming Legal Authority**

To Whom It May Concern,

This letter attests that John Doe is authorized to act on behalf of Jane Doe in all legal matters pertaining to her estate.

Sincerely,

Janet Green

**Examples of Attestation Letters 8. Confirming Medical Fitness**

To Whom It May Concern,

This letter attests that Lisa White is medically fit to participate in the upcoming marathon event.

Sincerely,

Dr. Richard Brown

**Examples of Attestation Letters 9. Confirming a Business Partnership**

To Whom It May Concern,

I hereby attest that ABC Company and DEF Corporation have been business partners since January 1, 2015.

Sincerely,

Anna Smith

CEO, ABC Company

**Examples of Attestation Letters 10. Confirming Volunteer Work**

To Whom It May Concern,

This letter attests that Emily Davis has volunteered at the Community Food Bank for 200 hours over the past year.

Sincerely,

Linda Taylor

Volunteer Coordinator, Community Food Bank

**Examples of Attestation Letters 11. Employment Verification**

**Context:** Confirming employment status and job title.

To Whom It May Concern,

This letter is to attest that Jane Doe has been employed at XYZ Corporation since January 1, 2020, as a Senior Marketing Manager.

Sincerely,

John Smith

HR Manager, XYZ Corporation

**Examples of Attestation Letters 12. Residency Verification**

**Context:** Confirming an individual's place of residence.

To Whom It May Concern,

I hereby attest that John Doe resides at 123 Main Street, Apt 4B, Springfield, IL, 62704, and has lived there since March 1, 2018.

Sincerely,

Mary Johnson

Landlord

**Examples of Attestation Letters 13. Academic Attendance**

**Context:** Confirming a student's enrollment and attendance at an educational institution.

To Whom It May Concern,

This letter is to attest that Sarah Brown has been a full-time student at Springfield High School since September 1, 2019.

Sincerely,

Dr. Emily Green

Principal, Springfield High School

**Examples of Attestation Letters 14. Proof of Income**

**Context:** Confirming an individual's income for financial purposes.

To Whom It May Concern,

I hereby attest that James Miller earns an annual salary of $50,000 as a Software Engineer at Tech Solutions Inc.

Sincerely,

Robert Clark

Finance Manager, Tech Solutions Inc.

**Examples of Attestation Letters 15. Volunteer Work**

**Context:** Confirming an individual's volunteer service.

To Whom It May Concern,

This letter attests that Emily Davis has volunteered at the Community Food Bank for 200 hours over the past year.

Sincerely,

Linda Taylor

Volunteer Coordinator, Community Food Bank

**Examples of Attestation Letters 16. Character Reference**

To Whom It May Concern,

I hereby attest to the excellent character of Michael Scott, whom I have known for 10 years as a trustworthy and reliable individual.

Sincerely,

David Wallace

**Examples of Attestation Letters 17. Medical Fitness**

**Context:** Confirming an individual's medical fitness for a specific activity.

To Whom It May Concern,

This letter attests that Lisa White is medically fit to participate in the upcoming marathon event.

Sincerely,

Dr. Richard Brown

**Examples of Attestation Letters Business Partnership**

**Context:** Confirming the existence of a business partnership.

To Whom It May Concern,

I hereby attest that ABC Company and DEF Corporation have been business partners since January 1, 2015.

Sincerely,

Anna Smith

CEO, ABC Company

**Examples of Attestation Letters 18. Legal Authorization**

**Context:** Confirming someone's authority to act on behalf of another person.

To Whom It May Concern,

This letter attests that John Doe is authorized to act on behalf of Jane Doe in all legal matters pertaining to her estate.

Sincerely,

Janet Green

**Examples of Attestation Letters 19. Proof of Address**

**Context:** Confirming an individual's current address for official purposes.

To Whom It May Concern,

I hereby attest that Robert Brown currently resides at 456 Elm Street, Suite 12, Metropolis, NY, 10101.

Sincerely,

Patricia Harris

**Examples of Attestation Letters 20. Loan Confirmation**

**Context:** Confirming details of a loan agreement.

To Whom It May Concern,

This letter attests that Jane Smith has taken a loan of $10,000 from XYZ Bank, to be repaid over a period of 5 years.

Sincerely,

Mark Johnson

Loan Officer, XYZ Bank

**Examples of Attestation Letters 21. Scholarship Award**

**Context:** Confirming receipt of a scholarship.

To Whom It May Concern,

This letter attests that Laura Lee has been awarded the Academic Excellence Scholarship for the 2023-2024 academic year.

Sincerely,

William Clark

Scholarship Committee Chair

**Examples of Attestation Letters 22. Membership Verification**

**Context:** Confirming membership in an organization.

To Whom It May Concern,

I hereby attest that John Walker is a current member of the National Writers Association.

Sincerely,

Amanda Davis

Membership Coordinator

**Examples of Attestation Letters 23. Internship Confirmation**

**Context:** Confirming completion of an internship.

To Whom It May Concern,

This letter attests that David Kim completed a 3-month internship at ABC Corporation from June 1, 2023, to August 31, 2023.

Sincerely,

Karen Miller

Internship Coordinator, ABC Corporation

**Examples of Attestation Letters 24. Non-Profit Participation**

**Context:** Confirming participation in a non-profit organization's activities.

To Whom It May Concern,

This letter attests that Maria Lopez has actively participated in the community outreach programs of Helping Hands Foundation.

Sincerely,

Brian Adams

Program Director, Helping Hands Foundation

**Examples of Attestation Letters 25. Bank Account Ownership**

**Context:** Confirming ownership of a bank account.

To Whom It May Concern,

I hereby attest that Alex Thompson is the owner of a savings account at XYZ Bank, account number 12345678.

Sincerely,

Susan White

Branch Manager, XYZ Bank

**Examples of Attestation Letters 26. Tenant Verification**

**Context:** Confirming tenant status for rental purposes.

To Whom It May Concern,

This letter attests that Jessica Turner has been a tenant at 789 Pine Street, Apt 3C, since April 1, 2022.

Sincerely,

Nancy Clark

**Examples of Attestation Letters 27. Guardianship Confirmation**

**Context:** Confirming legal guardianship.

To Whom It May Concern,

This letter attests that Karen Lee is the legal guardian of Emma Johnson, born on February 2, 2010.

Sincerely,

Michael Green

**Examples of Attestation Letters 28.Workshop Attendance**

**Context:** Confirming participation in a workshop.

To Whom It May Concern,

This letter attests that Thomas Brown attended the "Advanced Coding Techniques" workshop held on July 15, 2023.

Sincerely,

Jessica Davis

**Examples of Attestation Letters 28.Pet Ownership**

**Context:** Confirming ownership of a pet.

To Whom It May Concern,

I hereby attest that Megan Lewis is the owner of a golden retriever named Max, born on June 1, 2020.

Sincerely,

Dr. Emily Taylor

**Examples of Attestation Letters 29. Volunteer Coordinators**

To Whom It May Concern,

This letter attests that Emily Davis has volunteered at the Community Food Bank for 200 hours over the past year.

Sincerely,

Linda Taylor

Volunteer Coordinator, Community Food Bank

**Examples of Attestation Letters 30. Program Directors**

To Whom It May Concern,

This letter attests that Thomas Brown attended the "Advanced Coding Techniques" workshop held on July 15, 2023.

Sincerely,

Jessica Davis